

ENEA Workshop and Study Committee (WSC)

Regulations

May, 2014

Revised October 2018

I. NAME AND MISSION

1) The ENEA Workshop and Study Committee (WSC) is a subcommittee of the European Neuroendocrine Association (ENEA).

2) The ENEA Workshop and Study Committee was created in 2008 to respond to a need of the Society to be present in the international community more often than once every two years with the ENEA Congress. The purpose of WSC is to ensure the visibility of researchers working in the field of Neuroendocrinology and promote their involvement in the ENEA activities. In return, WSC is committed in using its accessibility to the researchers in order to increase the number of ENEA members.

3) The WSC activities are dedicated to ENEA members only. The project includes the organization of a meeting dedicated to one neuroendocrine theme that **may** have a two-phase organization:

- a) a classical workshop with symposia, round tables, oral communication and posters all with the theme of the year
- b) **It is not necessary for the Workshop to be accompanied by a study, but if applicable**, a collaborative study to collect data on that theme in order to provide publications, internationally recognized, on behalf of the Society. Even to this part, only ENEA members are allowed to participate.

4) The subcommittee is subordinate to the ENEA and shares the ENEA headquarters.

II. PARTICIPATION

Only ENEA members are eligible to take part in the WSC activities.

III. OFFICERS AND EXECUTIVE COMMITTEE

1) The officers of the WSC are the Chair, two Components, one local organizer and one representative from the ENEA executive committee.

2) The WSC Chair shall be elected by the ENEA Executive Committee and shall serve for four years. The Chair cannot be reelected for a second term. The Chair is responsible in communicating with the ENEA Executive Committee during their annual meetings.

- 3) The Components of the WSC shall be elected by the ENE A Executive Committee in coordination with the WSC Chair. They must be ENE A members. They will serve for a period of four years. The local organizer will serve for four years (two until the hosted Workshop is concluded and another two years until the conclusion of the study).
- 4) Announcements for the Chair and the WSC Components shall be made six months before the end of term. The Chair shall contact the ENE A Executive Committee and ask for nominations.
- 5) The ENE A Executive Committee shall have the right to nominate the WSC officers.

IV. MEETINGS

The Workshop is organized every two years never in the year of the ENE A Congress to avoid any interference with the financial support to ENE A.

Any ENE A member (by at least 4 years with appropriate payment of their membership fee) can propose to host an ENE A workshop and suggest the topic. This request should be communicated to the WSC Chair. The WSC Chair will discuss with the Components and the ENE A executive committee representative. The WSC Chair shall present the symposium concept/s to the ENE A Executive Committee for discussion and approval. Final approval is confirmed by the ENE A executive committee.

The proposal of the Workshop should keep the original format of one dedicated neuroendocrine theme. [It is possible, if applicable, to organize](#) an international data collection on the proposed theme.

The organization of the Workshop and the study is committed to the Organizer together with the WSC. All the WSC members serve in the program organizing committee of the Workshop.

The study is discussed and approved with the WSC first and then proposed to the assembly during the Workshop. The Organizer and the WSC have two years to complete the study and present the results.

The WSC has the purpose to increase attention of investigators worldwide to neuroendocrinology, propose ENE A as the referring society for this theme, increase the financial support to ENE A (the net profit of the ENE A workshop should be given to the society) and propose study results on behalf of ENE A. Any deficit on the meeting will be absorbed by the ENE A.

V. MEMBERSHIP FEES

WSC is a subordinate of the ENE A and as such does not require additional membership fees

VI. AMENDMENTS

These rules may be amended. Notice in writing of such a proposed amendment must be given to the WSC Chair who will inform all the WSC Components and ENE A Executive Committee representative about the proposed amendment.

VII. TERMINATION

The termination of the WSC shall be proposed by at least one third of members and voted by two third of the members. This decision shall be communicated by the WSC Chair to the ENE A Executive Committee and discussed. The final decision rests on the ENE A.

Summary of amendments (May 21, 2018)

The following shall be added to the regulations:

1. The WSC may consider virtual meetings (webinars).
2. The Workshop (or webinar) shall provide the attendants with certificates.
3. All ENEA members have the right to suggest a study to be considered and ask for industry support for the initiation and maintenance. The proposal shall be submitted to the ENEA WSC and if validated shall be approved by the ENEA Executive Committee.
4. A Workshop does not need to be accompanied by a study.
5. The Workshop should always be accompanied by a publication in the journal Neuroendocrinology (part of liaison with Neuroendocrinology).